

European Projects Manager

Full time position

The European Forum of Farm Animal Breeders ([EFFAB](#)) has a job opening for an enthusiastic and experienced European Projects Manager in the field of Animal Genetics and animal farming. We are looking for a candidate with a good understanding of animal genetics and reproduction and animal health and welfare of farmed animals, including aquaculture.

EFFAB has a secretariat of 6 people engaged in promoting the activities of the European Animal Breeders and European research related to Animal Breeding and Reproduction and livestock farming. We are looking for an openminded and positive personality who can communicate science and see the light in translating results of the EU research projects we are involved in.

Job description and capabilities

EFFAB participates in European research projects by disseminating results and transferring knowledge. EFFAB and [FABRE TP](#) engage with members and other research Technology Platforms (TPs) to draft Research Strategic Agendas and vision papers in the field of Livestock and Aquaculture breeding and farming. In this position, you will support both types of activities and work in close collaboration with the rest of the [team](#).

Responsibilities and Duties

- Being part of the EFFAB EU Projects team in the overall implementation of the project tasks to ensure knowledge transfer and exchange:
 - Management of the given projects in terms of administration, finances and following up the implementation of the tasks mentioned in “Description of Action” of the projects
 - Timely preparation of internal, periodic and final, technical and financial project reports and participating to the Review Meetings
 - Coordination, management and prioritisation of tasks in collaboration and coordination with the team and project consortium
 - Formulation, implementation and monitoring of the Communication, Dissemination and Training Plans and Stakeholder Engagement Strategies and related tasks (profile raising and knowledge transfer activities, organisation of meetings and trainings to enable knowledge exchange...etc) within the consortium and the team
 - Implementation of an effective resource management and planning the allocation of resources within project lifetime
 - Coordinating and drafting the proposal text for EU calls (Horizon Europe, COST and CSA actions...)
 - Translation of scientific language to layman’s terms on animal breeding and reproduction, genetics and animal health

- Being part of EFFAB/FABRE TP policy related team
 - Coordination, management and prioritisation of research needs of FABRE TP members in collaboration with the team
 - Coordination and drafting the research white papers and strategic research agendas with members
 - Liaising effectively with multi-disciplinary teams and other European Technology Platforms Coordination and organisation of EFFAB and FABRE TP events, such as webinars and annual meetings
 - Monitoring the European research agenda

Requirements and Qualifications

- Masters or PhD in Animal Breeding and Reproduction or related topics
- Experience in managing Research Projects in Agriculture/Aquaculture, including financial aspects
- Strong knowledge of Microsoft Office software and experience in web content management systems is an asset
- Strong communications skills with high confidence in both the written and spoken tasks
- Experienced or highly motivated to learn the translation of research to layman's terms and communication materials
- Proven organisational and time-management skills with an eye for to detail
- Strong ability to work on multiple tasks and a willingness to ensure everyone is onboard
- Proficient or near native level English is a must; knowledge of another EU languages would be an asset
- Motivated, positive and a team player that can contribute to a good work environment

Our offer and benefits

A challenging job in a European Association with a large range of nationalities and scientific profiles. If you join us, you will gain experience on a variety of topics related to livestock and aquaculture breeding, but especially on animal science at EU level. Ideally, the main place of work is Brussels, but we will also consider the Netherlands as option depending on the specific candidate's situation. There will be regular travels between Belgium and the Netherlands to meet the team. We offer a lot of flexibility to work from home or another EU country upon agreement. The position requires occasional travelling to meetings organised by EFFAB, FABRE TP and scientific conferences including the project meetings and conferences in which EFFAB participates. The salary and extra-legal conditions will be considered depending on the experience of the candidate.

Application instructions

Send us your application with your CV and cover letter to effab@effab.info. The deadline for the application is the 12 January 2022. For any questions regarding this position, please send our director Ana Granados an email at ana.granados@effab.info or to our Senior Projects Manager Cagla Kaya at cagla.kaya@effab.info.